



## *FORT LEAVENWORTH LANCERS SWIM TEAM BOARD*



### *06 NOVEMBER 2006 MEETING MINUTES*

MTG TIMEFRAME: 1930 TO 2115 HOURS

MTG LOC: HARNEY POOL

**MEETING CALLED BY**

Steve Ramer, President

**ATTENDEES**

Kyle Tarvin – Vice President, Connie Smith – Treasurer, Dan Savage – Secretary, Ann Ramer – Equipment Manager, Helen Lochow – Head Coach, Debbie Weaverling – Platinum Coach, Ron Weaverling – Platinum Assistant Coach, Jeff Lochcow – Statistician, Jack Houdeshell – C.G.S.C. Representative

#### AGENDA TOPICS

#### Points of Discussion

- 1.) 15 Sept. 06 meeting minutes were unanimously approved. Steve motioned for their passing, Helen seconded the motion. The minutes have been sent to Ken to post on the website.
- 2.) Discussion occurred on outstanding monthly dues and swim meet fees. Connie is staying on top of this. She will get Steve involved if needed.
- 3.) Coach Helen has finalized a calendar of events and will provide this to Ken for posting to the FTLL web-site.
- 4.) Team photos tentatively set for Nov. 15th. Ann will confirm this date.
- 5.) Pat Shelton from MWR wants a letter and/or list of swimmers that are not associated with the base in any way. Steve will follow up to get clarification on this request.
- 6.) Discussion occurred on the status of parental volunteer time obligation fulfilled to date.
- 7.) Discussed the possibility of parents being able to pay their monthly dues on line. Steve to send out an e-mail detailing this out to all parents.
- 8.) Discussions occurred on the upcoming Swim-A-Thon. A few highlights were:
  - Base approval letter forthcoming.
  - Pledge sheets should be available by the 14<sup>th</sup> of Nov. These pledge cards will controlled in their distribution due to the association being charged for any not turned back in.
  - The Swim-A-Thon is set for the 29<sup>th</sup> of Nov. All swimmers are required to participate.
  - The Bronze & Silver teams are tentatively scheduled to swim from 1800 hours to 1900 hours. The Gold & Platinum teams are tentatively scheduled to swim from 1915 hours to 2015 hours.
  - The charity this year is for Hurricane Katrina victims.
- 9.) Parental concerns recently raised from the home swim meet were discussed and addressed.
- 10.) Discussed the schedule and need for all coaches to be at least Level 1 certified by ASCA.
- 11.) Steve is still in the process of putting together contracts for all FTLL coaches. This is due by January 2007.
- 12.) As a morale builder, Ann has suggested that the association purchase temporary tattoos to award team members during swim meets. Steve offered the motion, Debbie 2<sup>nd</sup> the motion. The motion passed unanimously.
- 13.) Debbie has requested a dry erase board for the Platinum team – Ann to look into purchasing this.
- 14.) Discussed Pat Shelton (MWR Youth Sports & Fitness) proposal to provide a t-shirt and medal for each swimmer at the end of each season. Ideas were discussed on the best way to utilize this offer for the team. Steve will follow up with Patrick.
- 15.) Hiring another coach was discussed. A few highlights were:
  - Coach Helen will eventually assume the direct coaching responsibilities for the Platinum team.
  - FTLL swim board to hire a coach designated specifically for the Gold team, and a coach designated specifically for the Silver team.
  - As a stop gap measure, Helen would like to hire a part time teenager with competitive swim experience to help assist in coaching the Silver team. No decisions were made on this during this meeting.
  - Advertising for coaching vacancies needs to begin in earnest soon.
- 16.) Discussion occurred in regards to having a minimum of two meetings a year for all coaches to discuss strategy, coaching techniques, team building, etc. Helen will coordinate this activity.

**17.)** Discussion occurred on if to or not to participate in the upcoming Level II meet in Newton, KS. Debbie will poll the Platinum team and Helen will poll the Bronze, Silver, and Gold teams. A decision will be made by the end of the week on this.

<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Place swim calendar & board meeting minutes on website	Helen	Immediately
Provide an up-to-date list of assets the swim association owns	Helen & Ann	Next board meeting
Contract for Head Coach & all Assistant Coaches	Steve	January 2007
See if better hours for practice can be obtained from MWR	Steve	Unstated
Steve to find out about follow up mtg. w/ MWR on FTLL issues	Steve	Unstated
Helen to set up coach's meeting	Helen	Unstated
Team photo date confirmation	Ann	Immediately
E-mail to be sent out in regards to on line payment method	Steve	Immediately
Looking into the cost and purchase of a dry erase board	Ann	Immediately
Follow up with MWR on t-shirts, medals, and list/letter on civilian swimmers	Steve	Immediately
FTLL's participation in the upcoming Level II swim meet	FTLL Board	Immediately