

Fort Leavenworth Lancers Swim Team Parent Board

Meeting Minutes

2 October 2009

FACILITATOR	Brian Vogt, President
NOTE TAKER	Becky Lenzmeier, Secretary
ATTENDEES	Brian Vogt, Leandra Walker, Marie Tennant, Jeff Lochow, Becky Lenzmeier, Helen Lochow

Agenda topics

Points of Discussion

1.) Treasurer's Report:

- Current balance \$3481.38
- Updated costs of swim meet are: Timing System-\$600; Meet Manager Software-\$675; t-shirts-\$681; facility rental-\$500; USA Reg. for 63 swimmers-\$558; Awards-\$500; Stop Watches-\$90.72; 15 clipboards; meet supplies-DQ slips, relay slips, scratch slips, etc.
- Swim Caps have been received-\$315; each swimmer gets one cap

2.) Swim Meet:

- Marie has secured donations from Country Market—350 water bottles; Walmart-\$25 gift card; Dillons \$20 gift card; 400 bags of popcorn from Marie's brother-in-law; Mr. Goodcents-2 platters of 20 sandwiches each for hospitality
- Waiting for contact from commissary to let us know which vendors will donate items
- Will need to purchase gifts for referee/starter—discussed that a gift card would be appropriate gift
- Will need canopy for hospitality if we set up outside the pool area—we do have a backup plan to have hospitality inside if weather is rainy or cold
- Becky ordered awards on 28 September; she also has labels for ribbons
- Heat sheets will probably be printed at Poor Richards; will sell for \$5/each (Leandra will try to get Poor Richards to donate printing)
- Tables/chairs ordered by Helen and will be delivered on Thursday before meet
- T-shirts—Leandra reported that she ordered 100 gray shirts with royal blue and white screening in a variety of sizes; she had emailed out design to all board members prior to ordering; t-shirts to be shipped to Leandra; will possibly sell them for \$12;
- Need a sound system setup in pool area—Brian and Helen will work on this
- Brian will inform front gate of increased flow of vehicles with no stickers on Sat and Sun
- Cannot find the signs stating directions to pool that would be posted along Grant
- Set-up Thursday night in pool; Friday at noon in gym

3.) Mock Meet:

- Coaches will hold a mock meet on Wednesday, Oct 7th, to prepare swimmers for meet;
- Becky will make flier reminding parents about volunteer time slots, the mock meet, volunteer opportunities that are still open, and that we still need donations for hospitality

4.) Next meeting: Tuesday, 6pm, October 6th

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Continue soliciting donations for concessions/hospitality	Marie	Oct. 7th
Find sound system/talk to front gate	Brian	Oct. 8th
Solicit heat sheets from Poor Richards	Leandra	Oct. 8th
Purchase gifts for referee/starter	Leandra	Oct. 9th