

Fort Leavenworth Lancers Swim Team Parent Board

Meeting Minutes

24 August 2009

FACILITATOR	Brian Vogt, President
NOTE TAKER	Becky Lenzmeier, Secretary
ATTENDEES	Leandra Walker, Jeff Lochow, Brian Vogt, Marie Tennant, Becky Lenzmeier

Agenda topics

Points of Discussion		
<p>1.) Treasurer's Report:</p> <ul style="list-style-type: none"> • Leandra reported that there is approximately \$4752.68 in the account. The lower balance reflects the payments made for the ASCA Coach's Conference and Team Manager which include: <ul style="list-style-type: none"> \$75 for the AirTran transfer for Jessica \$70 ASCA fee for Jessica \$617.50 for Team Manager. Cost per Helen. Has not yet been purchased. \$735 for ASCA per diem for coaches \$945 for hotel ASCA 		
<p>2.) Swimmer Registration:</p> <ul style="list-style-type: none"> • Registration Night will be <u>Monday, Aug. 31st at 6:15pm</u> for new swimmers with the possibility of having current members renew registration at 5:45pm; all board members will need to be present to help answer questions and handle paperwork • Annual Registration Fee per swimmer will remain \$100.00 with \$51 allotted for USA Swimming and the remainder for team administrative fees • Becky will reserve the gym for swimmer registration • Becky will make flyer for Registration and Fitting to pass out to swimmers after practice on Wed and Thurs. before registration/fitting 		
<p>3.) Suit Fittings:</p> <ul style="list-style-type: none"> • Kelly will be doing suit fittings for new members on Sept. 2 from 5:30-7:00pm • We will be ordering 100 caps from Kelly for \$315.00 		
<p>4.) Coaching Personnel:</p> <ul style="list-style-type: none"> • Beginning 1 Sept 09, Coach Dirk will volunteer three nights per week with the bronze and silver groups; his three children will not be charged monthly dues, however they will be required to pay annual registration fees 		
<p>5.) Swim Meet:</p> <ul style="list-style-type: none"> • Briefly discussed when the swim meet setup would occur; Thursday, Oct 8, at 7m would be a good start time • Several areas will need to be set up; the gym has been reserved • Marie will turn in the fundraiser request to the appropriate office • Marie is also organizing volunteers to help with set-up, tear-down, concessions, timers, etc • Helen and Jeff are working on securing referees and officials; Helen has secured a referee for all three days • Marie and Becky are figuring what they need for meet concessions; Marie has already solicited several businesses for food and monetary donations 		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Make flyer for registration and fitting	Becky	ASAP
Reserve gym for registration	Becky	ASAP
Fundraiser request	Marie	ASAP
Continue soliciting sponsors for donations	Marie	Ongoing

